

FORWARD PLAN

9 December 2024 - 9 December 2025

Produced By:

Democratic Services

City of York Council

West Offices

York

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CABINET FORWARD PLAN

What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14th of each month and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

What information does the Forward Plan contain?

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What consultation will be undertaken prior to a decision being made
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The wards which will be affected by any decision taken

If I have a query about an entry on the Forward Plan, who do I contact?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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Meeting: Decision Session - Executive Member for Finance, Performance, Major

Projects, Human Rights, Equality and Inclusion

Meeting Date: 12/12/24 Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Applications for Community Right to Bid under the Localism Act

2011

Description: Purpose of Report: Presents applications to list the Victoria Vaults

Public House, and New Earswick Swimming Pool, as assets of community value. The Executive Member will be asked to make a decision on whether the above properties should be added to the

list of assets of community value.

Wards Affected: Huntington and New Earswick Ward; Micklegate Ward

Report Writer: Deadline for Report:

Lead Member: Executive Member for Finance, Performance, Major Projects,

Human Rights, Equality and Inclusion

Lead Director: Director of Finance

Contact Details: Tim Bradley

tim.bradley@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations:

Process: Consultees: Property owners and occupiers by correspondence.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 06/01/25

Meeting: Executive

Meeting Date: 12/12/24 Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects

on communities

Title of Report: Design Principles of a 'Neighbourhood Model' for York

Description: Purpose of Report: This paper will provide a progress report to

Executive on work taking place to develop a neighbourhood working or 'Integrated Neighbourhood Team' Model, as a way of delivering improved outcomes for individuals, for communities,

and for the wider system of services in the city.

The Executive is asked to:

a) Note the work undertaken so far on the Neighbourhood Model and approve the 4 area model developed in conjunction with health partners;

b) Approve the Draft Design Principles;

c) Approve officers undertaking further engagement and co-

production on the model

Wards Affected: All Wards

Report Writer: Laura Williams **Deadline for Report:** 28/11/24

Lead Member: Executive Member for Housing, Planning and Safer Communities **Lead Director:** Director of Housing and Communities, Interim Director of City

Development, Director of Public Health

Contact Details: Claire Foale, Interim Director of City Development, Peter

Roderick, Director of Public Health, Laura Williams, Assistant

Director of Customer, Communities and Inclusion

claire.foale@york.gov.uk, peter.roderick@york.gov.uk,

laura.williams@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**

monitoring required

Making Representations:

Process: Development of this report has been part of work undertaken with

the York Place Board, York Health and Care Collaborative and

Primary Care Networks.

A paper was considered by Children's, Culture and Communities Scrutiny on 5 November 2024 (see background documents), with

a commitment to another session as work progresses.

Consultation and co-production will take place with staff, external

partners, the voluntary sector, community groups and residents if this paper is approved.

Consultees:

Background Documents:

1. Connecting People and Places - A Community Hub

Approach.pdf

- 2. Integrated care.pdf
- 3. next-steps-for-integrating-primary-care-fuller-

stocktake-report.pdf

- 4. Bridging-the-gaps-in-evidencing-prevention.pdf
- 5. Family Hub Network Development Update 628pm.pdf
- 6. Summary letter.docx
- 7. Working-better-together-in-neighbourhoods_0.pdf
- 8. Locality Model York Neighbourhood Model.pdf

Design Principles of a 'Neighbourhood Model' for York

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/01/25

Meeting: Executive

Meeting Date: 12/12/24 Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects

on communities

Title of Report: Homelessness & Rough Sleeper Strategy 2024-29

Description: Purpose of Report: The report will present to Executive the

Homelessness & Rough Sleeper Strategy for 2024-29. The Strategy will guide work in this area for the following five years and will seek to enlist partners, stakeholders and citizens in a plan to make homelessness rare, brief and non-recurring.

The Executive will be asked to:

i. Approve the Homelessness & Rough Sleeper Strategy for 2024-29.

- ii. Establish a multi-agency governance board to help guide the Strategy.
- iii. Authorise the Director of Housing and Communities and the Corporate Director Adult Social Care and Integration, to work with partners on service re-design and service transformation, moving to a Housing First approach.
- iv. Authorise Director of Housing and Communities to work with partners to increase the supply of suitable accommodation to help meet demand.
- v. Authorise Director of Housing and Communities and the Corporate Director Adult Social Care and Integration, to develop a preventative approach and services.

Wards Affected: All Wards

Report Writer: Andrew Bebbington Deadline for Report: 28/11/24

Lead Member: Executive Member for Housing, Planning and Safer Communities Lead Director: Corporate Director of Adult Services and Integration, Director of

Housing and Communities

Contact Details: Andrew Bebbington, Housing Development Co-ordinator

andrew.bebbington@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**

monitoring required

Making Representations:

Process: Partner, stakeholder, staff, service user and citizen engagement

is underway and will continue through the autumn. The outcome of this engagement will influence and shape the Strategy that is presented to Executive in December 2024. Consultees:

Primary Care - representing GPs

TEWV - Mental Health Services

Integrated Care Board (ICB)

Public health including addiction services

Police

Probation

Corporate Parenting Board

Adult Services Boards bringing Health & Social Care together Staff working in hostels and support services and neighbourhood co-ordinators

Registered Social Landlords

University / Centre for Housing Policy

North Yorkshire homelessness & mental health connection group

Mappa operational group

York Council for Voluntary Service

Tang Hall Smart

Domestic Abuse Housing Alliance

Tenants Panel

Changing Lives

Salvation Army

Restore

CareCent including Lived Experience

SASH

Peaseholme Charity

Community Safety Hub

NYC City Centre contact

LIFE

Community Links

Community based churches and other organisations working with single homeless people

.. and others

Consultees:

Background Documents: Homelessness & Rough Sleeper Strategy 2024-29

Call-In

If this item is called-in, it will be considered by the

06/01/25

Meeting: Executive

Meeting Date: 12/12/24 Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Local Cycling and Walking Infrastructure Plan

Description: This report will present the Local Cycling and Walking

Infrastructure Plan alongside a background report which details the evidence and process used to identify future improvement zones for walking, wheeling and wheelchair use alongside an aspirational cycle network for York. The Executive will be asked

to:

i) Approve the Local Walking and Cycling Infrastructure Plan

(LCWIP) for the City of York Council area.

ii) Approve supporting documents of the LCWIP.

Wards Affected: All Wards

Report Writer: Michael Howard Deadline for Report: 02/12/24

Lead Member: Executive Member for Transport

Lead Director: Director of Transport, Environment and Planning **Contact Details:** Michael Howard, Senior Transport Project Manager

michael.howard@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**

monitoring required

Making Representations:

Process: An extensive consultation and engagement exercise "Our Big

Transport Conversation" took place between November 2023 and

February 2024. The information from this consultation has

informed the LCWIP. A steering group, comprising

representatives of different organisations and political parties has been involved in the development of the LCWIP. Consultees: All York, including a questionnaire filled in by over 1,000 people.

Consultees:

Background Documents: Local Cycling and Walking Infrastructure Plan

Call-In

If this item is called-in, it will be considered by the 02/12/24

Meeting: Decision Session - Executive Member for Children, Young People and

Education

Meeting Date: 14/01/25 Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Admissions Arrangements for the 2026/27 School Year

Description: Purpose of Report: This report seeks the Executive Member's

approval for the City of York Council co-ordinated schemes and admission policies for the 2026/27 school year. It also seeks approval of the proposed individual school published admission numbers (PANs) for the academic year beginning in September 2026. The report follows a period of 6 weeks consultation from

7/10/24 to 18/11/2024.

The Executive Member will be asked to approve the admission arrangements (admissions policies and published admission numbers) for all schools for whom the local authority is the admissions authority, for entry into school in September 2026.

Wards Affected: All Wards

Report Writer: Deadline for Report:

Lead Member: Executive Member for Children, Young People and Education

Lead Director: Corporate Director of Children and Education

Contact Details: Barbara Mands, Acting Deputy Head of Service & Policy &

Planning Manager, Rachelle White, School Admissions Manager

barbara.mands@york.gov.uk, rachelle.white@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations:

Process: The statutory requirement is for a six week consultation 7th

October to 18th November. Consultees: Headteachers and governing bodies of all schools in the City of York area, admissions authorities other than CYC (Voluntary Aided and Academy schools), neighbouring admissions authorities, dioceses of Church of England and Roman Catholic churches. Also any parent/carers of children in the area who respond to consultation

documents.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 10/02/25

Meeting: Decision Session - Executive Member for Finance, Performance, Major

Projects, Human Rights, Equality and Inclusion

Meeting Date: 16/01/25 Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: 14 New Lane: Proposal to incorporate the land back into West

Bank Park, Acomb

Description: Purpose of Report: 14 New Lane was until the 1980's the West

Bank Park parkkeepers' accommodation. In the early 1990's the current boundary fence was erected reinforcing its separation

from rest of park.

During the 1990s and 2000's it was used by Housing Association tenants. After which the property was unoccupied until 2016 when a major fire seriously damaged the building resulting in its partial demolition.

Following the fire, a payment was received from the council insurers which has been used to fund site safety and clearance. Demolition should be completed later this summer.

The report will seek approval to incorporate the land upon which 14 New Lane stood into West Bank Park following final site clearance and allocate any remaining insurance budget to projects within West Bank Park such as improving the toilets, creating a fully accessible toilet, and/or improving play equipment.

The Executive Member will be asked to:

- i. Incorporate the land upon which 14 New Lane stood into West Bank Park.
- ii. Allocate any remaining insurance budgets to projects within West Bank Park.

Executive Members for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion in consultation with Executive Members for Environment and Climate Emergency will make the decision.

The original action date for this item was 21 November 2024. This item has been deferred to 12 December 2024 in order to allow more time for consultation.

This item has been deferred to 16 January 2025 in order to allow more time for consultation.

Wards Affected: Holgate Ward

Report Writer: Deadline for Report:

Lead Member: Executive Member for Finance, Performance, Major Projects,

Human Rights, Equality and Inclusion

Lead Director: Director of Transport, Environment and Planning

Contact Details: Dave Meigh

dave.meigh@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations:

Process: Written submission

Consultees: Ward Members

Council departments

Friends of West Bank Park

Background Documents:

Call-In

If this item is called-in, it will be considered by the 06/01/25

Meeting: Decision Session - Executive Member for Transport

Meeting Date: 21/01/25 Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Black Dike Lane – Danger Reduction scheme

Description: Purpose of report: The Council received a petition from residents

of Black Dike Lane and Manor Close, Poppleton. It was presented to Full Council by Councillor Hook on 21 October 2021 and reported to decision session on 18 January 2022 and thereafter

added to the Danger Reduction programme for review.

The concerns have been reviewed as part of a feasibility study and this report provides feedback from the study as well as from

the subsequent consultation exercise.

The Executive Member is asked to consider the findings and recommendations of the study and consultation, and to approve the recommended action for progression to implementation. The Executive Member will be asked to approve Option 1 as set out in Annex A (Plan 2) of the report comprising:

(i) A complete refresh of all road markings along Black Dike Lane and replacement of all faded or damaged signs, as well as hedge

trimming to improve visibility of the signage;

(ii) The introduction of additional signs and road markings to further reinforce the existing signs and markings and better highlight existing hazards to ensure motorists drive appropriately in compliance with the signed speed limits, and to dissuade larger

goods vehicles from using Black Dike Lane; and

(iii) The reduction of the 30mph speed limit to 20mph under an Experimental Traffic Regulation order (ETRO) for up to 18 months, after which a further decision will be sought about

whether to make the ETRO permanent.

Wards Affected: Rural West York Ward

Report Writer: Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Director of Transport, Environment and Planning

Contact Details: David Mercer

david.mercer@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations:

Process: Consultation was undertaken with key and statutory consultees

as well as ward members, parish council and residents.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 10/02/25

Meeting: Executive

Meeting Date: 23/01/25 Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Capital Budget 2025/26 to 2029/30

Description: Purpose of Report: To present the capital programme, including

detailed scheme proposals.

Members will be asked to recommend the proposals to Full

Council.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23

January 2025 in order to fit with budget timelines.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 03/02/25 **Lead Member:** Executive Member for Finance, Performance, Major Projects,

Human Rights, Equality and Inclusion

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular Reason Key:

monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Capital Budget 2025/26 to 2029/30

<u>Call-In</u>

If this item is called-in, it will be considered by the 03/03/25

Meeting: Executive

Meeting Date: 23/01/25 Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Capital & Investment Strategy

Description: Purpose of Report: To set out a framework for all aspects of the

council's capital and investment expenditure including

prioritisation, planning, funding and monitoring.

Members will be asked to: Recommend the strategy to full

council.

This item was originally due to be received by the Executive on

13 February 2025, but has been brought forward to the 23

January 2025 in order to fit with budget timelines.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 03/02/25 **Lead Member:** Executive Member for Finance, Performance, Major Projects,

Human Rights, Equality and Inclusion

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**

monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Capital & Investment Strategy

Call-In

If this item is called-in, it will be considered by the 03/03/25

Meeting: Executive

Meeting Date: 23/01/25 Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Capital Programme Update Monitor 3

Description: Purpose of Report: To provide members with an update on the

capital programme.

Members will be asked to note the issues, recommend to Full

Council any changes as appropriate.

This item was originally due to be received by the Executive on

13 February 2025, but has been brought forward to the 23

January 2025 in order to fit with budget timelines.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 03/02/25 **Lead Member:** Executive Member for Finance, Performance, Major Projects,

Human Rights, Equality and Inclusion

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular Reason Key:

monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Capital Programme Update Monitor 3

<u>Call-In</u>

If this item is called-in, it will be considered by the 03/03/25

Meeting: Executive

Meeting Date: 23/01/25 Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Finance & performance Monitor 3

Description: Purpose of Report: To present details of the overall finance and

performance position.

Members will be asked to note the report.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23

January 2025 in order to fit with budget timelines.

Wards Affected: All Wards

Report Writer: lan Cunningham, Deadline for Report: 03/02/25

Debbie Mitchell

Lead Member: Executive Member for Finance, Performance, Major Projects,

Human Rights, Equality and Inclusion

Lead Director: Chief Finance Officer

Contact Details: Ian Cunningham, Head of Business Intelligence, Debbie Mitchell,

Director of Finance (Section 151 Officer)

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**

monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Finance & performance Monitor 3

Call-In

If this item is called-in, it will be considered by the 03/03/25

Meeting: Executive

Meeting Date: 23/01/25 Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Financial Strategy 2025/26

Description: Purpose of Report: To present the Financial Strategy, including

detailed revenue budget proposals.

Members will be asked to: Recommend the proposals to Full

Council.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23

January 2025 in order to fit with budget timelines.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 03/02/25 **Lead Member:** Executive Member for Finance, Performance, Major Projects,

Human Rights, Equality and Inclusion

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular Reason Key:

monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Financial Strategy 2025/26

<u>Call-In</u>

If this item is called-in, it will be considered by the 03/03/25

Meeting: Executive

Meeting Date: 23/01/25 Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management Quarter 3 Prudential Indicators

Description: Purpose of Report: To provide members with an update on the

treasury management position.

Members will be asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23

January 2025 in order to fit with budget timelines.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 03/02/25 **Lead Member:** Executive Member for Finance, Performance, Major Projects,

Human Rights, Equality and Inclusion

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular Reason Key:

monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Treasury Management Quarter 3 Prudential Indicators

<u>Call-In</u>

If this item is called-in, it will be considered by the 03/03/25

Meeting: Executive

Meeting Date: 23/01/25 Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management Strategy Statement 2025/26 - 2029/30

Description: Purpose of Report: To set out the treasury management strategy,

including the annual investment strategy and the minimum revenue provision policy statement and prudential indicators.

Members will be asked to: Recommend the strategy to Full

Council.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23

January 2025 in order to fit with budget timelines.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 03/02/25 **Lead Member:** Executive Member for Finance, Performance, Major Projects,

Human Rights, Equality and Inclusion

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**

monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Treasury Management Strategy Statement 2025/26 -

2029/30

Call-In

If this item is called-in, it will be considered by the 03/03/25

Meeting: Decision Session - Executive Member for Environment and Climate

Emergency

Meeting Date: 18/03/25 Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: North Yorkshire & York, Local Nature Recovery Strategy (LNRS)

consultation draft

Description: To present the draft LNRS strategy ahead of an intended public

consultation on the draft strategy to be carried out by North Yorkshire Council. The Executive Member will be asked to in accordance with LNRS Regulations 2023, to decide whether to

issue a letter to North Yorkshire Council agreeing to the

publication of the draft strategy.

Wards Affected: All Wards

Report Writer: Deadline for Report:

Lead Member: Executive Member for Environment and Climate Emergency

Lead Director: Director of Transport, Environment and Planning

Contact Details: Guy Hanson

guy.hanson@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations:

Process: A public consultation will follow in April/May 2025.

Consultees: This is a joint project between York & North Yorkshire

Council

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 03/03/25

Meeting: Executive

Meeting Date: 13/02/25 Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects

on communities

Title of Report: Fostering Framework

Description: Purpose of Report: The report sets out proposals to introduce a

new fostering framework and fee structure for foster carers across

the City of York.

The Executive will be asked to consider the proposals within the

report and approve the recommendations.

Wards Affected: All Wards

Report Writer: Danielle Johnson **Deadline for Report:** 30/01/25 **Lead Member:** Executive Member for Children, Young People and Education

Lead Director: Corporate Director of Children and Education

Contact Details: Danielle Johnson, Director Children's Services & Safeguarding

danielle.johnson@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**

monitoring required

Making Representations:

Process: Extensive consultation has bene undertaken with foster carers

and the fostering workforce. This was through a variety of face-to-

face meetings and working groups to coproduce this new framework. Consultees: Foster Carers, Fostering workforce

Consultees:

Background Documents: Fostering Framework

Call-In

If this item is called-in, it will be considered by the 03/03/25